

## INDIAN POLICIES AND PROCEDURES

The Craig City School District's goal under the Indian Policies and Procedures (IPP) is to ensure that all Alaska Native/Native American children of school age have equal access to all programs, services, and activities provided by the school district.

The district will establish policies and procedures to ensure that children residing on Alaska Native/Native American lands participate in programs and activities supported by impact aid funds on an equal basis with all other children. Parents of these children will be afforded an opportunity to present their views on these programs and activities, including the opportunity to make recommendations on the needs of those children and how the district may help these children realize the benefits of these programs and activities. Parents and Alaska Native/Native American Tribes will be consulted and involved in the planning and development of these programs and activities and the relevant applications, evaluations, and program plans will be disseminated to the parents and the Alaska Native/Native American Tribe.

It is the intent of the district to fully comply with all requirements of Title VIII (Impact Aid Program) of the Elementary and Secondary Education Act of 1965 (formerly Public Law 81-874, amended 8/2/02), 34 CFR 222.94, and to that end, the Governing Board has adopted as policy these Indian Policies and Procedures (IPPs). The IPPs by intent and by School Board action supersede all previous School Board action and are intended to bind the Governing Board, administration, and staff of the district.

## ATTESTATIONS

The Craig City School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Alaska Native/Native American lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Alaska Native/Native American lands. A copy of the current policies and procedures was attached to the FY18 Impact Aid application.

The Craig City School District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Alaska Native/Native American children through the Indian Policies and Procedures consultation process and disseminated these responses to tribal leaders and parents of Alaska Native/Native American children prior to submission of their FY19 Impact Aid application.

## POLICES AND PROCEDURES

The following Indian Policies and Procedures become effective upon school board approval.

**POLICY 1:** The Craig City School District will disseminate relevant applications, evaluations, program plans and information related to the District's education program and activities with sufficient advance notice to allow tribes and parents of Alaska Native/Native American children the opportunity to review and make recommendations.

**Procedure 1:** The District Administrator/designee will, as soon as reasonably possible after such information becomes available, but not later than one week in advance of any meeting, mail to Alaska Native/Native American parents and Tribal officials a copy of the following documents:

- Impact Aid Fiscal Year 2019 application;

- Evaluation of all educational programs; and
- Plans for education programs the District intends to initiate or eliminate.

In addition, information regarding these materials will be included in the District's monthly newsletter, if appropriate.

Parents of Alaska Native/Native American children, tribal officials and the public will be given notice of any and all meetings related to equal participation or the content of the educational program by including information about meeting times and locations in the questionnaire to be disseminated in the fall. The location, date and time of any meeting described above shall be posted in the same manner as a legally posted School Board meeting.

The District will disseminate information and seek timely input regarding the following programs on its educational program (including, but not limited to): Title I, Part A; Title I, Part C; Title I, Part D; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; Title V, Part B, subpart 2; Title VI, Part A, subpart 1; Title VII-Impact Aid programs, Johnson O'Malley programming.

The completed applications, evaluations, and program planning will be made available to parents of Alaska Native/Native American children, Tribal officials, and the Alaska Native/Native American Parent Advisory Committee and a summary will be prepared and disseminated 2 weeks in advance of public hearings held in October and January to afford all interested parties the opportunity to review the documents with sufficient time to provide thoughtful input at the public meetings. These hearings will be publicly advertised by radio, advertisement, newsletter, or in writing to allow all interested parties to attend. In addition, representatives from the District and Alaska Native/Native American Parent Advisory Committee will schedule meetings with the local tribe to seek input.

Parents of Alaska Native/Native American children, tribal officials, the Alaska Native/Native American Education Committee and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Alaska Native/Native American students on an equal basis in the district.

Minutes from the Alaska Native/Native American Education meetings will be posted on the District's website for all patrons and Tribal officials to review. This will allow for the ongoing dissemination of information.

**POLICY 2:** The Craig City School District will provide an opportunity for the affected tribe or tribes and parents of Alaska Native/Native American children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and how the District may help those children realize the benefits of the educational programs and activities.

- Notify tribes and the parents of Alaska Native/Native American children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- Modify the method of and time for soliciting Alaska Native/Native American views, if necessary, to ensure the maximum participation of tribes and parents of Alaska Native/Native American children.

**Procedure 2:** In order to allow Alaska Native/Native American parents and tribal officials to make commentary concerning (1) the needs of their children and the ways in which the District can assist them in realizing the benefits of the education programs; (2) the overall operation of the District's education

program; and (3) the degree of parental participation allowed in the same, the Board will mail parents of Alaska Native/Native American children and Tribal officials a questionnaire requesting their input and recommendations in the fall and will thereafter hold an annual Board meeting where such commentary may be reviewed by Alaska Native/Native American parents, tribal officials, and the School Board.

Alaska Native/Native American parents and Tribal officials will be given notice of any and all meetings by including in the above-referred questionnaire to be disseminated in the fall semester information as to the location of legally posted School Board notices. The location, date and time of any meeting described above shall be posted in the same manner as a legally posted School Board meeting.

If participation in the survey results in low return rate or the established meeting yield low participation by the parents of Alaska Native/Native American children and Tribal officials, the District will re-evaluate its plan and consult with parents of Alaska Native/Native American children and tribal officials on ways to improve and enhance participation in the consultation process. The District may re-locate meetings or times to encourage participation.

The Alaska Native/Native American Parent Advisory Committee of the District will meet biannually for the purpose of addressing comments and concerns of the parents of Alaska Native/Native American children regarding the District's educational programs and activities. The meeting agendas shall be posted and all meetings shall be open to the public allowing for tribal officials as well as the parents of Alaska Native/Native American children the opportunity to submit comments and recommendations for consideration.

A school board representative is a non-voting member of the Alaska Native/Native American Parent Advisory Committee. This representation allows for the discussion of needs of the students and ideas to be brought forward to both the Alaska Native/Native American Education Committee as well as the School Board.

At each of the monthly school board meetings, a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Alaska Native/Native American students. In addition, two public hearings are scheduled in October and January that are specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication as well as ways to maximize participation from tribal officials as well as parents of Alaska Native/Native American children will be seriously considered.

Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District.

The District and Alaska Native/Native American Parent Advisory Committee representatives will schedule meetings with the affected tribe or tribes to discuss ongoing programming goals.

All communications with parents of Alaska Native/Native American children will be provided to the tribe for posting on their Facebook and Website pages and via US Mail as per the tribe's preference for notifying its members.

**POLICY 3: The Craig City School District will annually assess the extent to which Alaska Native/Native American children participate on an equal basis with non-Alaska Native/Native American children in the District's education program and activities.**

- i. Share relevant information related to Alaska Native/Native American children's participation in the district's education program and activities with tribes and parents of Alaska Native/Native American children; and
- ii. Allow tribes and parents of Alaska Native/Native American children the opportunity and time to review and comment on whether Alaska Native/Native American children participate on an equal basis with non-Alaska Native/Native American children.

**Procedure 3:** The District will take the following measures to annually assess the extent to which Alaska Native/Native American children participate on an equal basis with non-Alaska Native/Native American children in the District's education program and activities.

- A. The District will monitor Alaska Native/Native American student participation in all academic and co-curricular activities.
- B. School district officials will review school data to assess the extent of Alaska Native/Native American children's participation in the District educational programs on an equal basis.
- C. The District will share its assessment of district funding, Alaska Native/Native American student participation, related academic achievements and other related data will be shared with parents of Alaska Native/Native American children and tribal officials by mail, email, posting at tribal offices, or via social media.
- D. Parents of Alaska Native/Native American children, tribal officials and other interested parties may express their views on participation through direct communication with the school district, at any school board meeting or to the Alaska Native/Native American Parent Advisory Committee.
- E. Copies of annual reports will be provided to tribal officials.

The District shall annually calculate from its records the ratio of Alaska Native/Native American children compared to other children participating academic and co-curricular programs ("school data").

Annually, the District Administrator (or a designee), administrators, staff member, the Alaska Native/Native American Parent Advisory Committee, Alaska Native/Native American parents, and Tribal officials will hold a meeting to assess the extent of Alaska Native/Native American children's participation in the educational program. At such meeting, attendees will analyze the school data and Tribal/parental commentary to determine the extent of equality of Alaska Native/Native American children's participation with other children.

The District will disseminate the results of the assessment of Alaska Native/Native American participation to parents of Alaska Native/Native American children and tribal officials within 4 weeks of publication by mail, email, posting at tribal offices, or social media.

Parents of Alaska Native/Native American children or tribal officials may comment on the results at regularly scheduled school board meetings, Alaska Native/Native American Parent Advisory Committee meetings, directly to the school district by phone, email, or in writing. In addition, parents of Alaska Native/Native American children and tribal officials may comment in the fall and spring semester through a questionnaire requesting information concerning their views as to the extent of Alaska Native/Native American children's participation in educational programs on an equal basis with other children.

The Craig City School Board will establish a task force or an ad hoc committee of Alaska Native/Native American parents, Tribal officials, and staff members to assist in the modification of educational programs in order to ensure the equal participation of Alaska Native/Native American children. Such committee shall make recommendations to the Board as to any needed modifications. The School Board shall give deference to the suggestions of the committee in voting on proposed modifications.

The District shall annually analyze participation rates of Alaska Native/Native American children compared to other children in all aspects of the educational program and school-sponsored activities.

The District's Superintendent and school staff, in conjunction with the Alaska Native/Native American Education Committee, will review annual survey data and comments gathered from families and students. The results of the data and its comments will be shared with all interested parties in the district. In addition, comments and/or suggestions brought forth from these conversations will become part of the Committee's approved minutes.

This data will be utilized to develop appropriate supports for various programs.

During public hearings that are scheduled, the school district will gather information relating to Alaska Native/Native American children's participation in the District's education programs and activities. This information will also be made available to the parents of Alaska Native/Native American children, tribal officials and the Alaska Native/Native American Parent Advisory Committee via mail, email, posting at tribal offices or social media.

If it is determined that there are gaps in Alaska Native/Native American participation in the educational program or activities, the School Board in consultation with the Alaska Native/Native American Parent Advisory Committee and tribal officials, will modify its education program in such a way as to improve Alaska Native/Native American participation.

**POLICY 4:** The Craig City School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document.

**Procedure 4:** During the organization meeting of the Alaska Native/Native American Parent Advisory Committee, the Indian Policies and Procedures will be reviewed and revised if necessary. Once this has happened, the document will be forwarded to the School board as well as the tribal officials and parents of Alaska Native/Native American children for review and consideration. The Indian Policies and Procedures document will be on the November and December School Board agenda with time allotted in the meeting for tribal officials and parents of Alaska Native/Native American children to comment and make recommendations. If necessary, the Alaska Native/Native American Education Committee may suggest revisions, in person or in writing, at other times of the year as appropriate. The School Board will send any updates to parents of Alaska Native/Native American children and tribal officials within 4 weeks of adoption.

The School Board will establish an ad hoc committee of Alaska Native/Native American parents and Tribal officials ("the Alaska Native/Native American/Parent Committee") to annually review the components of the Indian Policies and Procedures to ensure that they meet federal regulatory and statutory requirements.

The Alaska Native/Native American/Parent Committee shall serve as a task force to review the meaningfulness of Alaska Native/Native American input, to review the extent of opportunity for Alaska Native/Native American input and to review the District's response to Alaska Native/Native American commentary. The Committee will review the effectiveness of the District's methods of gathering input of Alaska Native/Native American parents and Tribal members; calculate the number of Alaska Native/Native American suggestions which were actually implemented; permit Alaska Native/Native American parents and Tribal officials to suggest more effective ways of communicating their views. If necessary, the Alaska Native/Native American/Parent Advisory Committee shall make recommendations to the Board to modify its policies and procedures.

The District will hold a School Board meeting to modify policies and procedures if the Alaska Native/Native American/Parent Advisory Committee indicates such modification is necessary.

The District will notify parents of Alaska Native/Native American children, tribal officials and the general public of any changes to the Indian Policies and Procedures by mail and posting at tribal offices.

**POLICY 5:** The Craig City School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Alaska Native/Native American children, and disseminate the responses to the tribe and parents of Alaska Native/Native American children prior to the submission of the IPPs by the District.

**Procedure 5:** The District will at least annually respond in writing to comments and recommendations made by the Alaska Native/Native American Parent Advisory Committee, tribal officials, or parents of Alaska Native/Native American children, and disseminate the responses to all parties by mail or posting at tribal offices, prior to submission of the IPPs by the District.

**POLICY 6:** The Craig City School District will provide a copy of the IPPs annually to the affected tribe or tribes.

**Procedure 6:** The District will annually provide a copy of the current Indian Policies and Procedures to each local tribe by mail or posting at tribal offices.

Approved By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Sign and Print Name Craig Tribal Association Official

Approved By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Sign and Print Name Parent Advisory Committee Representative

Approved By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Sign and Print Name District Superintendent

Approved By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Sign and Print Name School Board President

*Revised: 11/09/2017*